Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
September 9, 2025

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday September 9, 2025, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Max Haslem, Corey Foley, Richard Jolley, Nolan Jackson, Dave Hatch and Randel Mills. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Max Haslem, called the meeting to order at 5:00 p.m.

Approval of August 12, 2025, Monthly Meeting Minutes:
Nolan Jackson makes the motion to approve the August 12, 2025, meeting minutes, Richard Jolley seconded, and the motion passed with affirmative vote by Corey Foley, Randel Mills, Dave Hatch and Max Haslem.

Manager's Report:
Review Connections & Budget Report:
Dean Gibbs reviewed the Connections & Budget Reports.

Lift Station Rehabilitation Project Update:
Review & Approval of Stubbs & Stubbs Pay Request(s): No Pay Request submitted from Stubbs & Stubbs.

Progress Report:
Dean Gibbs reviewed the Lift Station daily progress report, he stated Stubbs & Stubbs received the notice to proceed and the key to the lift station door on August 8, 2025. Stubbs & Stubbs installed storm & erosion barrier around the perimeter, electricians are working on removing wiring to old odor control unit, transformer, and the disconnection of circuit wires on the MCC Breaker Boxes. Stubbs and Stubbs have removed the trees along the fence line, removal of all inside walls and roofing material. Dean Gibbs stated the weekly project progress meeting Stubbs & Stubbs stated the by-pass pumping quote from Xylem was sized and quoted incorrectly from the salesman of Xylem and could have some added costs for Stubbs & Stubbs.

Change Orders:

Dean Gibbs stated one pending change order would be injecting chemical into the dry well walls due to ground water leaking into the dry wall, he stated he would like Stubbs & Stubbs to repair the leak. Dean Gibbs stated the second upcoming change order would be installing four new lift station bare pumps, due to failure from one of the pumps, he stated the pumps are 20 years old and would like to replace them with the lift station project. Dean Gibbs stated he received quotes for the four pumps in the amount of $87,360.00 from EBARA Hayward. Richard Jolley makes the motion to approve 3 bare pumps and 1 complete pump and have Stubbs & Stubbs give the board a quote for installation, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Dave Hatch, Corey Foley, Randel Mills and Max Haslem.

Odor Control System Delivery:

The new odor control unit was delivered and is currently sitting on the flatbed trailer at the sewer facility waiting for installation.

Engineering Items:

Stubbs & Stubbs submitted specifications of the trusses, piping, and roofing material for approval from Bowen Collins & Associates to order supplies.

SCADA & HMI Updates Quote & Timeline:

Dean Gibbs stated the needed updates system for the SCADA & HMI would be in the amount of $34,670.00 from APCO. Dave Hatch makes the motion to approve the upgrade system from APCO in the amount of $34,670.00 Corey Foley seconded and the motion passed with affirmative roll call vote by Randel Mills, Richard Jolley, Nolan Jackson and Max Haslem.

Upgraded Phone System:

Dean Gibbs stated he purchased 5 new phones from Strata Networks and the phone system is working very efficiently. Dean Gibbs stated the new phone system would be in the amount of $1,665.00.

Upcoming Budget & Schedule:

Dean Gibbs stated the budget hearing schedule as follows:

October 14, 2025, Review Draft #001 of the 2026 Tentative Budget.

November 18, 2025, Tentative Budget with public hearing at the Treatment Facility with option to adopt and approve as presented.

December 9, 2025, Adopt & Approve amended 2026 Tentative Budget if necessary.

Operations, Maintenance, & Safety Report:

Dean Gibbs stated the Effluent total phosphorus numbers are higher than normal, he stated some process control changes have been made to bring the phosphorus numbers down, if the changes do not help, chemicals may need to be added to help the phosphorus numbers decrease.

Approval of New Vendors:
No New Vendors for the month of September.

Approval of Bills:
Richard Jolley makes the motion to approve the monthly bills, Corey Foley seconded, and the motion passed with affirmative roll call vote by Nolan Jackson, Randel Mills, Dave Hatch and Max Haslem.

Adjourn Meeting:
Corey Foley makes the motion to adjourn, Richard Jolley seconded, and the motion carried with an affirmative vote by Randel Mills, Nolan Jackson, Dave Hatch and Max Haslem, the meeting adjourns at 5:48 pm.

Max Haslem: Chairman

Randel Mills: Treasurer

Date: September 22, 2025
Date Approved: October 14, 2025