



Ashley Valley Sewer Management Board

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4 MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
5 MEETING HELD
6 November 18, 2025
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10 **Regular Monthly Meeting**
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12 This regularly scheduled meeting was held Tuesday November 18, 2025, at 5:44 p.m. at the Vernal
13 City Offices. Board Members present were Chairman Max Haslem, Corey Foley, Richard Jolley,
14 Nolan Jackson, Dave Hatch and Randel Mills. Employees in attendance were Dean Gibbs and
15 Amiee Peterson.

16 Chairman, Max Haslem, called the meeting to order at 5:44 p.m.
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20 **Approval of October 14, 2025, Monthly Meeting Minutes:**

21 Richard Jolley makes the motion to approve the October 14, 2025, meeting minutes, Dave Hatch
22 seconded, and the motion passed with affirmative vote by Corey Foley, Nolan Jackson, Randel
23 Mills and Max Haslem.

24
25 **Manager's Report:**

26 Approval of Dewatering Air Compressor Purchase/Installation:
27 Dean Gibbs stated he would like the approval to purchase a new air compressor for the dewatering
28 facility, he stated the air compressor is 25 years old with 60,000 hours on the motor. Dean Gibbs
29 stated the replacement cost would be \$20,842.00 with installation. Richard Jolley makes the
30 motion to approve the purchase of new air compressor for the dewatering facility in the amount of
31 \$20,842.00 with installation Dave Hatch seconded and the motion passed with affirmative roll call
32 vote by Randel Mills, Corey Foley, Nolan Jackson and Max Haslem.

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34 Sewer Committee Meeting Update:
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36 Dean Gibbs stated the sewer committee discussed updating the collection system master plan,
37 mapping, & modeling, he stated Ashley Valley Water & Sewer and Vernal City have proposed
38 housing developments that would impact the capacity of certain sewer lines. Dean Gibbs stated
39 both housing developments would impact the sewer line of 1500 east, all entities discussed and
40 would like to move forward on the collection system master plan, mapping & modeling. Dean
41 Gibbs stated Bowen Collins & Associates prepared the current collection system mapping,
42 modeling, and master plan in 2009. Dean Gibbs contacted Bowen, Collins & Associates and
43 discussed the possibility of updating the collection system master plan. Dean stated that Bowen
44 Collins & Associates has interest in updating the existing master plan, mapping, and model and

45 would like to meet with the sewer steering committee to discuss the options and what a scope of
46 work would include for the updates.

47

48 *Lift Station Project:*

49 Dean Gibbs stated the first pay request was received in the amount of \$180,727.92 minus 5%
50 retainage \$9,486.40 for the total of \$171,241.52. Dean Gibbs stated Steven Meyer representing
51 Bowen, Collins & Associates and himself have reviewed and approved the pay request.
52 Richard Jolley makes the motion to approve pay request #1 in the amount of \$180,727.92 minus
53 5% retainage \$9,486.40 for the total of \$171,241.52 Corey Foley seconded and the motion passed
54 with affirmative roll call vote by Nolan Jackson, Randel Mills, Dave Hatch and Max Haslem.

55

56 Dean Gibbs reviewed the progress on the lift station. Roof was installed with ice material, still
57 waiting on the metal roof to be installed, roughed in electrical on the inside and outside of the
58 building, some insulation in the ceiling. Dean Gibbs stated very slow progress.

59

60 Dean Gibbs stated Stubbs & Stubbs submitted an updated schedule which includes By-Pass
61 pumping is now scheduled for March 2026 instead of October 2025

62

63 *Uintah County Road Department Cut-Off Road Improvement:*

64 Dean Gibbs stated he contacted Uintah County Road Department and discussed improving the
65 road to the lift station, Uintah County improved the road to the lift station, work was performed in a
66 timely manner and improved the blind corner for safety.

67

68

69 *Review Monthly Revenue & Budget Status Report:*

70 Dean Gibbs reviewed the 2025 Revenue & Budget.

71

72 *Operations, Maintenance, & Safety Updates:*

73 Dean Gibbs stated Twin D cleaned the joint owned lines along 1500 West from 500 North to 500
74 South, and the 500 South Line from 2150 West to 1750 East. He stated Twin D also cleaned the
75 plant drain system.

76

77 Lift Station Pump Failure & Finding: Dean Gibbs stated that lift station pump #2 had failed. Richard
78 Wallis inspected and found a large amount of landscaping fabric wrapped around the impeller.
79 Dean stated that once the landscaping fabric was removed using a ratchet strap, that the pump
80 resumed working properly.

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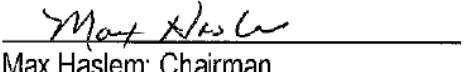
82 Sludge Tanks(s) Cleaning completed: Dean Gibbs stated the operator staff drained and cleaned
83 the sludge tanks.

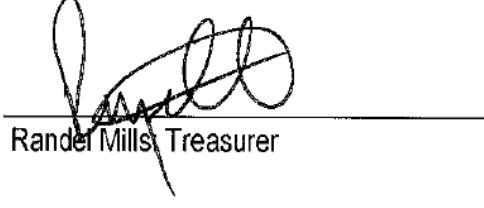
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85 Operators Drained & Cleaned Clarifier #1: Dean Gibbs stated the operator staff drained and
86 cleaned Clarifier #1, he stated the operators inspected Clarifier #1 and the mechanism coating is in
87 better condition than expected.

88

89 WEAU Mid-Year Conference & Training: Dean Gibbs stated Mike Dofelmire and Richard Wallis are
90 attending the WEAU Mid-Year Conference on November 18, 2025 in Salt Lake City, UT.

91
92 *Employee Safety/Holiday Appreciation:*
93 Dean Gibbs stated he would like the Board to approve the annual Employee Safety/Holiday
94 Appreciation in the amount of \$600.00. After further discussion by the Board, Nolan Jackson
95 makes the motion to approve the annual Employee Safety/Holiday Appreciation in the amount of
96 \$700.00, Corey Foley seconded, and the motion passed with affirmative roll call vote by Dave
97 Hatch, Randel Mills, Richard Jolley and Max Haslem.
98 Dean Gibbs stated he would be providing Honey Baked Gift Cards for the Employees and Board
99 Members in lieu of holding an Employee & Board Member Holiday Dinner.
100
101 **Approval of New Vendors:**
102 No new Vendors for the month of November.
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104 **Approval of Bills:**
105 Richard Jolley makes the motion to approve the monthly bills, Nolan Jackson seconded, and the
106 motion passed with affirmative roll call vote by Corey Foley, Randel Mills, Dave Hatch and Max
107 Haslem.
108
109 **Adjourn Meeting:**
110 Corey Foley makes the motion to adjourn, Richard Jolley seconded, and the motion carried with an
111 affirmative vote by Randel Mills, Nolan Jackson, Dave Hatch and Max Haslem, the meeting
112 adjourns at 6:45 pm.
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117 Max Haslem: Chairman
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119 Date: November 24, 2025
120 Date Approved: December 9, 2025


Randel Mills: Treasurer