



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
MEETING HELD
November 12, 2024

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday November 12, 2024, at 5:43 p.m. at the Vernal City Offices. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman, and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:43 p.m.

Approval of October 8, 2024, Monthly Meeting Minutes:

Nolan Jackson makes the motion to approve the October 8, 2024 meeting minutes, Corey Foley seconded, and the motion passed with affirmative vote by Boyd Workman, Max Haslem, Randel Mills and Richard Jolley.

Manager's Report:

Review Monthly Revenue & Budget Status Report:

Dean Gibbs reviewed the Revenue & Budget report with the Board.

Lift Station Project Update:

Dean Gibbs reviewed the Lift Station Project Update. The pre-bid meeting was held November 7, 2024 at the treatment plant, 2 contractors were in attendance for the meeting and reviewed the project. Dean Gibbs stated November 21, 2024 would be the bid opening at 2:00 p.m. at the treatment plant, bids would be reviewed, and final awarding of the bid would be held December 10, 2024 at the regular scheduled meeting.

Follow up on Manholes along 1500 South:

Dean Gibbs stated the Board has been waiting for the final decision from Ashley Valley Water & Sewer Improvement District and Vernal City to approve the manhole project in the amount of \$27,600.00. After Further Discussion from the Board, Corey Foley makes the motion to approve the manhole project on 1500 South to install 12 cement manholes in the amount of \$27,600.00 Max Haslem seconded and the motion passed with affirmative roll call vote by Randel Mills, Boyd Workman, Nolan Jackson, and Richard Jolley.

45 *Operations, Maintenance, & Safety Updates:*

46 Dean Gibbs reviewed the operations updates for the plant, 3rd Quarter W.E.T Testing samples
47 were delivered and passed all tests that were performed, phosphorus results for the year are 0.48
48 mg/l without using chemicals.

49
50 Dean Gibbs reviewed the Safety updates, life rings and safety cabinets were ordered and waiting
51 to be installed, a fall prevention device for the ladder to the lift station pump room was ordered and
52 installed.

53
54 Dean Gibbs reviewed the maintenance updates, rented an 85-foot man lift to install and repair
55 flashing and fascia, repaired lights on the dewatering building and light poles on the sludge tanks.
56 The operators used the man lift for the new ventilation system install on clarifier #1 and lifted
57 motors on the oxidation ditch to replace couplers.

58
59 *Employee Safety/Holiday Appreciation:*

60 Dean Gibbs stated he would like the Board to approve an Employee Safety/Holiday Appreciation in
61 the amount of \$500.00 net for each employee and a honey baked ham gift certificate in the amount
62 of \$150.00 for each employee & Board Member.

63
64 Nolan Jackson makes the motion to approve the Employee Safety/Holiday Appreciation in the
65 amount of \$500.00 net for each employee and a honey baked ham gift certificate in the amount of
66 \$150.00 for each Employee and Board Member, Randell Mills seconded, and the motion passed
67 with affirmative roll call vote by Corey Foley, Max Haslem, Boyd Workman, and Richard Jolley.

68
69 **Approval of New Vendors:**


70 Dean Gibbs stated no New Vendors for the Month of November.

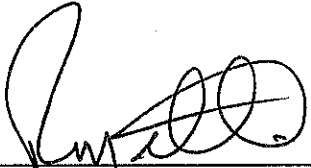
71
72 **Approval of Bills:**

73 Boyd Workman makes the motion to approve the monthly bills, Max Haslem seconded, and the
74 motion passed with affirmative roll call vote by Nolan Jackson, Corey Foley, Randel Mills, and
75 Richard Jolley.

76
77 **Adjourn Meeting:**

78 Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an
79 affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman, and Richard Jolley, the meeting
80 adjourns at 6:20 pm.

81
82
83
84
85
86
87 
Richard Jolley: Chairman

88
89
90 
Randel Mills: Treasurer

89 Date: November 20, 2024
90 Date Approved: December 10, 2024