



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD MEETING HELD June 10, 2025

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday June 10, 2025, at 12:00 p.m. at the Ashley Valley Water Reclamation Facility. Board Members present were Chairman Max Haslem, Corey Foley, Richard Jolley, Nolan Jackson, Dave Hatch and Randel Mills. Employees in attendance were Dean Gibbs, Mike Dofelmire and Amiee Peterson.

Chairman, Max Haslem, called the meeting to order at 12:00 p.m.

Financial Review & Audit Report by Eastern Utah CPA'S:

Sam Nay representing Eastern Utah CPA'S presented the 2024 audit report, Sam Nay explained the Board complied, in all material respects, with the state compliance requirements for the year ended December 31, 2024. Richard Jolley makes the motion to approve the 2024 annual audit and financials, Corey Foley seconded, and the motion passed with affirmative roll call vote by Randel Mills, Nolan Jackson, Dave Hatch, and Max Haslem.

Approval of May 13, 2025, Monthly Meeting Minutes:

Nolan Jackson makes the motion to approve the May 13, 2025, meeting minutes, Corey Foley seconded, and the motion passed with affirmative vote by Richard Jolley, Randel Mills, Dave Hatch and Max Haslem.

Manager's Report:

Recognition of Employees:

Dean Gibbs stated he would like to introduce and give recognition to each of the employees. Amiee Peterson is the Office Manager, she started her employment in September of 2010, she is currently GRAMA certified, personnel certified with UASD, and is very proficient with QuickBooks. Michael Dofelmire, Operator III, he started his employment in September of 2010, Grade III Wastewater Treatment certified, and Grade IV Wastewater Collections certified. Morgan Dudley, Operator III, he started his employment in November of 2005, Grade III Wastewater Treatment certified. Richard Wallis, Operations Supervisor, he started his employment in July of 2013, he is Grade IV Wastewater Treatment certified and Grade IV Wastewater Collections certified. Dean Gibbs, General Manager, he started in January 2001, he is Grade IV Wastewater Treatment certified and Grade IV Wastewater Collections certified.

State Trust Lands (SITLA) Property Auction Update:

Dean Gibbs stated, with direction from the Board, he submitted a bid in the amount of \$186,000.00 with closing costs & fees of \$5224.50, for a total bid amount of \$191,224.50 for the SITLA property adjacent to the Boards property near the Ashley Valley Water Reclamation Facility. Dean Gibbs stated the Bid was the winning bid and accepted by SITLA. Richard Jolley makes the motion to approve the bid amount of \$186,000 with closing costs and fees of \$5224.50 for a total of \$191,224.50 to SITLA, the motion included that the Board had directed Dean Gibbs in closed session at the May 13, 2025 meeting to spend up to \$200,000.00 for a final bid amount, Corey Foley seconded and the motion passed with affirmative roll call vote by Randel Mills, Nolan Jackson, Dave Hatch and Max Haslem.

Richard Jolley makes the motion to approve Dean Gibbs as a signer for the closing of the SITLA Property, Nolan Jackson seconded, and the motion passed with affirmative vote by Dave Hatch, Randel Mills, Corey Foley and Max Haslem.

Lift Station Project Update:

Dean Gibbs stated the pre-bid meeting was held at the Ashley Valley Water Reclamation Facility. Jeff Beckman representing Bowen Collins & Associates reviewed the lift station project with a project site visit at the lift station. Dean Gibbs stated numerous contractors were in attendance. Dean Gibbs stated Lift Station Project bidding would be closing on June 24, 2025, at 2:00 p.m.

Connections Report:

Dean Gibbs reviewed the updated Connections Report with the Board.

Discussion of Future Facility Projects:

Dean Gibbs stated some of the future projects for the treatment facility would include:
Admin Building interior and exterior painting, flooring, and office furniture.
Septic/Waste Dumping Station improvement and redesign.
Improvement of the existing gravel road to the lagoons and a new gravel road to lagoon cell #2 for the tractor & spreader.
Draining of Clarifier 1 and recondition of the mechanism.
Replacing Polymer Feed Units.
Change and/or Modify the Oxidation Ditches for more versatility, flexibility, and redundancy to meet the Biological Nutrient Removal permit requirements.
Dean Gibbs stated he is available for a tour at the conclusion of the meeting to see any of the upcoming project needs.

Approval of New Vendors:

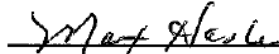
One New Vendors for the month of June, North American UV Inc. Richard Jolley makes the motion to approve one new vendor, North American UV Inc for the month of June, Nolan Jackson seconded, and the motion passed with affirmative vote by Dave Hatch, Corey Foley, Randel Mills and Max Haslem.

Approval of Bills:

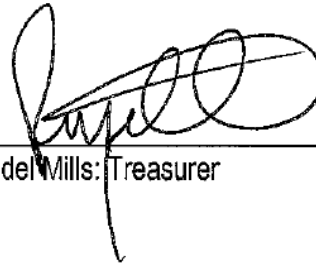
Corey Foley makes the motion to approve the monthly bills Nolan Jackson seconded and the motion passed with affirmative roll call vote by Randel Mills, Richard Jolley, Dave Hatch and Max Haslem.

Adjourn Meeting:

Randel Mills makes the motion to adjourn, Dave Hatch seconded, and the motion carried with an affirmative vote Richard Jolley, Nolan Jackson, Corey Foley and Max Haslem, the meeting adjourns at 6:05 pm.



Max Haslem: Chairman



Randel Mills: Treasurer

Date: June 24, 2025

Date Approved: July 8, 2025