



# Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
MEETING HELD  
February 13, 2024

**Regular Monthly Meeting**

This regularly scheduled meeting was held Tuesday February 13, 2024, at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Boyd Workman, Nolan Jackson, Richard Jolley, Randel Mills, Max Haslem, and Corey Foley. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Boyd Workman, called the meeting to order at 5:00 p.m.

**Review & Approval January 9, 2024, Minutes:**

Nolan Jackson makes the motion to approve the January 9, 2024, Meeting Minutes Corey Foley seconded, and the motion passed with affirmative vote by Richard Jolley, Randel Mills, Max Haslem, and Boyd Workman.

**Manager's Report.**

*Entity Letter of Stipend Approval:*

Dean Gibbs distributed the Stipend Approval to each entity to approve, sign and return to the Board.

*Review 2023 Budget Status & Revenue Reports:*

Dean Gibbs reviewed the 2023 Budget & Revenue report with the Board.

*Capital Assets & Replacement Costs Discussion:*

Dean Gibbs reviewed the updated 2024 Capital Assets & Estimated Replacement Costs with the Board. Dean Gibbs then presented and reviewed a Capital Savings & User Rates Worksheet with the Board. Dean Gibbs stated the worksheet presented includes an average Investment Return Rate beyond 2025 of 2.5% on unrestricted cash, an Annual User Rate Increase of 3.5%, a Connections Growth Rate of .50% per year and 30 yr. Inflation Rate of 2.4% for both Operational Expenses and Capital Costs. Dean Gibbs reviewed several different rate scenarios with the Board. Dean Gibbs stated if the Board continues with no rate increases or a plan for future capital expenses, the savings would be depleted rather quickly with some large capital replacement and restoration projects including lining 5 miles of large concrete sewer mains in the next 5 to 7 years. Dean Gibbs stated the Board should consider implementing a User Rate plan in preparation of these upcoming Capital Costs. The Board asked Dean to run some different user rate scenarios and bring those back to the Board for further discussion.

46 *MWPP Report Review and Approval:*  
47 Dean Gibbs reviewed the MWPP Report. Richard Jolley makes the motion to approve the MWPP  
48 Report, Nolan Jackson seconded, and the motion passed with affirmative roll call vote by Max  
49 Haslem, Corey Foley, Randel Mills and Boyd Workman.

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51 *Operations & Maintenance Update:*

52 *Aerator Gearbox Finding:*  
53 Dean Gibbs stated the operators had a power outage at the plant on Friday, January 12th. Dean  
54 Gibbs stated once the power outage was resolved, the operators could not keep the Aerator  
55 running due to an oil sensor fault. Dean Gibbs stated they were able to run through the weekend  
56 with just one aerator until he and the operators could thoroughly investigate the cause of the oil  
57 sensor fault. Dean Gibbs stated that once the inspection plate was removed, they were able to find  
58 that a shop rag had been left inside the gearbox when it was rebuilt several years ago and that the  
59 rag had worked its way into the oil pump intake. Dean Gibbs stated once the rag was removed, the  
60 oil pump, oil sensor, and gearbox have run fine since.

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62 *UV System Update:*

63 Dean Gibbs stated the operators had replaced all the lamps in one of the UV Banks and that he  
64 had ordered enough lamps to replace the UV Bank later this year. Dean Gibbs also stated that the  
65 manufacturer of the UV System, Trojan Technologies, is supplying a remote monitoring system for  
66 the existing UV System at no cost. Dean Gibbs stated that both the Facility Staff and Trojan  
67 Technologies Technicians will be able to see the system remotely. Dean Gibbs stated that this  
68 system is a read only monitoring system which will not allow changes to be made remotely but will  
69 allow the Trojan Technology Technicians to be online when troubleshooting problems with the  
70 Facility Staff.

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72 *Sewer Steering Committee Update:*

73 Dean Gibbs stated the Sewer Steering Committee met on February 13, 2024, and decided to  
74 schedule regular meetings for April 9, June 11, August 13, October 8, and December 10, 2024, at  
75 8:30 a.m. Dean Gibbs stated the sewer steering committee reviewed the reports from Twin D of  
76 the main lines that were cleaned and videoed in October of 2023 and planned out a cleaning  
77 schedule of the remaining main trunk lines for 2024.

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79 *RWAU Conference:*

80 Dean Gibbs stated the RWAU Conference would be held February 26-March 1 in St. George, UT.  
81 Richard Wallis and Morgan Dudley will be attending.

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83  
84 **Approval of New Vendors:**

85 Dean Gibbs stated no new Vendors for February.

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87 **Approval of Bills:**

88 Richard Jolley makes the motion to approve the monthly bills, Nolan Jackson seconded, and the  
89 motion passed with affirmative roll call vote by Corey Foley, Randel Mills, Max Haslem, and Boyd  
90 Workman.

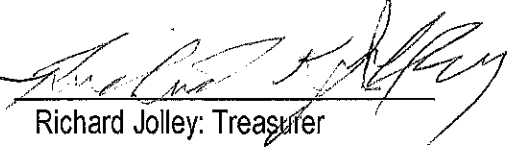
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**Adjourn Meeting:**

Corey Foley makes the motion to adjourn, Nolan Jackson seconded, and the motion carried with an affirmative vote by Randel Mills, Max Haslem, Richard Jolley and Boyd Workman and the meeting adjourns at 6:15 pm.

  
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Boyd Workman: Chairman

  
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Richard Jolley: Treasurer

Date: February 27, 2024  
Date Approved: March 12, 2024