



Ashley Valley Sewer Management Board

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4 MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
5 MEETING HELD  
6 December 10, 2024  
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10 **Regular Monthly Meeting**

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12 This regularly scheduled meeting was held Tuesday December 10, 2024, at 5:00 p.m. at the Vernal  
13 City Offices. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley,  
14 Max Haslem, Boyd Workman, and Nolan Jackson. Employees in attendance were Dean Gibbs and  
15 Amiee Peterson.  
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17 Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.  
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19 **Approval of 2025 Tentative Budget Hearing Minutes:**

20 Corey Foley makes the motion to approve the November 12, 2024 Tentative Budget Hearing  
21 Minutes, Boyd Workman seconded, and the motion passed with affirmative vote by Randel Mills,  
22 Max Haslem, Nolan Jackson and Richard Jolley.  
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24 **Approval of November 12, 2024, Monthly Meeting Minutes:**

25 Boyd Workman makes the motion to approve the November 12, 2024 meeting minutes, Corey  
26 Foley seconded, and the motion passed with affirmative vote by Nolan Jackson, Max Haslem,  
27 Randel Mills and Richard Jolley.  
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29 *Review Bids for the Lift Station Rehabilitation Project:*

30 Review submitted Bids & Proposals; Dean Gibbs stated the bid opening for the Lift Station project  
31 was held November 21, 2024 at the treatment facility. Dean Gibbs stated that there was only one  
32 bid received and it was from Stubbs & Stubbs Oil Field Construction, Inc. The bid from Stubbs &  
33 was in the amount of \$1,401,736.27. Dean Gibbs recommended going into closed session to  
34 discuss the Lift Station project proposal.  
35

36 Closed Session for a strategy session to discuss a proposed project proposal(s) and then  
37 reconvene into open session:

38 Boyd Workman makes the motion to go into Closed Session for a strategy session to discuss a  
39 proposed project proposal(s) and then reconvene into open session Corey Foley seconded and the  
40 motion passed with affirmative Randel Mills, Max Haslem, Nolan Jackson and Richard Jolley.  
41

42 **Open Board Discussion of Lift Station Project & Bids:**

43 After further discussion from the Board, Corey Foley makes the motion to not award the project  
44 contract and to decline the proposal from Stubbs & Stubbs on the Lift Station Project in the amount  
45 of \$1,401,736.27 due to increase cost over the engineers estimated cost and lack of competitive

46 bids, Randel Mills seconded, and the motion passed with affirmative roll call vote by Max Haslem,  
47 Boyd Workman, Nolan Jackson and Richard Jolley.

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49 **Manager's Report:**

50 *Budget Status & Connections Review:*

51 Dean Gibbs reviewed the budget for 2024 and Connections report.

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53 *Discussion of .gov Domain Name Requirements:*

54 Dean Gibbs stated all governmental entities will need to change their existing domain names to a  
55 .gov listing to meet new Federal & State requirements by July 2025. The Board is currently  
56 registered as AVWRF.org, Dean Gibbs stated he sent in several domain names for approval and  
57 the domain name AshleyValleySMB.gov was accepted & approved. Dean Gibbs stated he would  
58 like approval from the Board for the domain name of AshleyValleySMB.gov. Boyd Workman  
59 makes the motion to approve the domain name of AshleyValleySMB.gov, Max Haslem seconded,  
60 and the motion passed with affirmative vote by Corey Foley, Randel Mills, Nolan Jackson and  
61 Richard Jolley.

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64 *Operations, Maintenance, & Safety Updates:*

65 Dean Gibbs reviewed the operations updates for the plant, operators installed life rings on the  
66 ditch, operators attended a safety meeting covering distracted driving and attended a training on  
67 confined space, trenching and shoring hosted by the Utah Local Government trust at the Vernal  
68 City Building. Dean Gibbs explained the plant had a drain pump failure due to a wire connection,  
69 repaired the wire connection and is running correctly.

70

71 Dean Gibbs stated a representative from RH Borden is visiting the plant on December 11, 2024 to  
72 give a presentation and to discuss a possible infiltration & inflow study project in the Spring of  
73 2025.

74

75 **Review & Approve with/without changes the proposed 2025 Board Meeting Schedule to be**  
76 **posted and advertised:**

77 Dean Gibbs reviewed the 2025 Board Meeting Schedule. Nolan Jackson makes the motion to  
78 approve the 2025 Board Meeting Schedule, Max Haslem seconded, and the motion passed with  
79 affirmative vote by Boyd Workman, Randel Mills, Corey Foley and Richard Jolley.

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81 **Approval of New Vendors Pilot Logistics and Lundquist Sales Inc.:**

82 Dean Gibbs stated two New Vendors for the Month of December, Boyd Workman makes the  
83 motion to approve two new vendors for the month of December, Pilot Logistics and Lundquist  
84 Sales Inc., Corey Foley seconded, and the motion passed with affirmative vote by Max Haslem,  
85 Randel Mills, Nolan Jackson, and Richard Jolley.

86

87 **Approval of Bills:**

88 Corey Foley makes the motion to approve the monthly bills, Randel Mills seconded, and the motion  
89 passed with affirmative roll call vote by Nolan Jackson, Boyd Workman, Max Haslem, and Richard  
90 Jolley.

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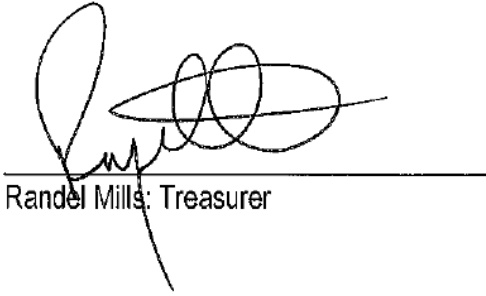
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**Adjourn Meeting:**

Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman, and Richard Jolley, the meeting adjourns at 6:20 pm.



Richard Jolley: Chairman



Randel Mills: Treasurer

Date: December 19, 2024

Date Approved: January 14, 2025