



MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD  
MEETING HELD  
August 13, 2024

**Regular Monthly Meeting**

This regularly scheduled meeting was held Tuesday August 13, 2024, at 5:00 p.m. at the Vernal City Office. Board Members present were Chairman Richard Jolley, Randel Mills, Corey Foley, Max Haslem, Boyd Workman, and Nolan Jackson. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Richard Jolley, called the meeting to order at 5:00 p.m.

**Approval of July 9, 2024, Monthly Meeting Minutes:**

Boyd Workman makes the motion to approve the July 9, 2024, meeting minutes Nolan Jackson seconded, and the motion passed with affirmative vote by Corey Foley, Randel Mills, Max Haslem, and Richard Jolley.

**Manager's Report:**

*Lift Station Project Status/Update:*

Dean Gibbs stated Jeff Beckman representing Bowen Collins & Associates discussed a timeline for the Lift Station Project.

September, review and approval of specs, drawings, and advertise an RFP.

October, pre-bid meeting for contractors.

November, bidding for contractors.

December, award the bid at Board Meeting.

Dean Gibbs stated the lift station project would tentatively begin construction in the Spring of 2025.

*1500 South Road Project/Sewer Manhole Improvements:*

Dean Gibbs stated Naples City contacted him regarding the 1500 South paving project. Naples City is going to pave or chip seal a section of the road on 1500 South from 2000 East to the lift station at approximately 2850 East and inquired if the Board would cover the expense for the cement manholes rings along that section. Each manhole would be in the amount of \$2,300.00 for 12 cement manhole inserts for a total of \$27,600. Naples City stated the bid for paving was over the budgeted amount for the project and asked if the Board would be willing to contribute to the project. After further discussion with the Board,

42 the Board would like Naples City to be present at the next Board meeting for further discussion. Corey  
43 Foley makes the motion to table the approval of the Naples City sewer manhole improvement project, Boyd  
44 Workman seconded, and the motion passed with affirmative roll call vote by Max Haslem, Randel Mills,  
45 Nolan Jackson, and Richard Jolley.

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47 *Joint Owned Line Cleaning & Videoing:*  
48 Dean Gibbs stated Twin D would be cleaning & then videoing the joint owned line from 500 West and 500  
49 North to the lift station.

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51 *Connections & Budget Report:*  
52 Dean Gibbs reviewed the Connections & Budget Report.

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54 *Facility Door Access Units:*  
55 Dean Gibbs stated he installed two keypad style door access units in the main building as a trial. Dean  
56 Gibbs stated he ordered 15 more units for \$15,679.70 and would be installing them. Dean Gibbs stated he  
57 would order 15 more units next month in the amount of \$13,496.70.

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59 *HVAC Unit Replacement:*  
60 Dean Gibbs stated the HVAC Unit in the dewatering building control room needs to be replaced, he  
61 contacted some HVAC contractors for bids and there has been no response for pricing. Dean Gibbs stated  
62 the plant has numerous HVAC units needing to be replaced soon, he is going to advertise an RFP for the  
63 HVAC units. Boyd Workman makes the motion to approve replacing the 4 HVAC units, Max Haslem  
64 seconded, and the motion passed with affirmative roll call vote by Nolan Jackson, Corey Foley, Randel  
65 Mills and Richard Jolley.

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67 *RWAU Fall Conference:*  
68 Dean Gibbs stated the RWAU Fall Conference would be held August 26-28, 2024, in Layton Utah.  
69 Richard Jolley stated that he will be attending.

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71 *UASD Conference:*  
72 Dean Gibbs stated the UASD Conference would be held on November 6-8, 2024, in Layton Utah.

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74 *Operations, Maintenance & Safety Update:*  
75 Dean Gibbs stated numerous power outages have occurred at the plant, which causes overtime hours for  
76 the operators and expenses on diesel fuel. Dean Gibbs stated the facility had a tour from the Uintah High  
77 School FFA, Richard Wallis completed the tour, and it went very well.

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84 **Approval of New Vendors:**  
85 Dean Gibbs stated no New Vendor for the Month of August.

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88 **Approval of Bills:**

89 Boyd Workman makes the motion to approve the monthly bills, Randel Mills seconded, and the motion  
90 passed with affirmative roll call vote by Nolan Jackson, Max Haslem, Corey Foley and Richard Jolley.  
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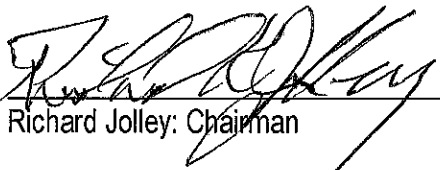
93 **Adjourn Meeting:**

94 Corey Foley makes the motion to adjourn, Randel Mills seconded, and the motion carried with an  
95 affirmative vote by Max Haslem, Nolan Jackson, Boyd Workman and Richard Jolley and the meeting  
96 adjourns at 5:55 pm.  
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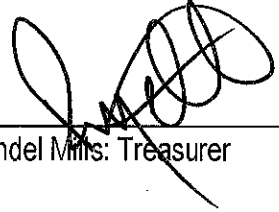
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Richard Jolley: Chairman



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Randel Mills: Treasurer

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103 Date: August 26, 2024

104 Date Approved: September 10, 2024

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