



Ashley Valley Sewer Management Board

MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD MEETING HELD April 8, 2025

Regular Monthly Meeting

This regularly scheduled meeting was held Tuesday April 8, 2025, at 5:00 p.m. at the Vernal City Offices. Board Members present were Chairman Max Haslem, Randel Mills, Corey Foley, Richard Jolley, Nolan Jackson and Dave Hatch. Employees in attendance were Dean Gibbs and Amiee Peterson.

Chairman, Max Haslem, called the meeting to order at 5:00 p.m.

Approval of 2025 Annual Meeting Minutes:

Richard Jolley makes the motion to approve the March 11, 2025, Annual Meeting Minutes, Corey Foley seconded, and the motion passed with affirmative vote by Randel Mills, Nolan Jackson, Dave Hatch, and Max Haslem.

Approval of March 11, 2025, Monthly Meeting Minutes:

Corey Foley makes the motion to approve the March 11, 2025, meeting minutes, Randel Mills seconded, and the motion passed with affirmative vote by Nolan Jackson, Dave Hatch, Max Haslem, and Richard Jolley.

Manager's Report:

Sewer Committee Meeting:

Dean Gibbs stated the sewer steering committee reviewed on-going and future projects for each entity. Dean Gibbs stated that he reviewed the lift station project and that Vernal City received funding for new sewer lines. The sewer committee meeting discussed infiltration and flow metering in certain areas.

Employee Health and Dental Plans Renewal:

Dean Gibbs stated he received the PEHP Renewal rates for 2025. Dean Gibbs stated he prepared an Employee Health & Dental Insurance Questionnaire for each employee to fill out and submit anonymously to gather information on the current health and dental insurance plan satisfaction, after reviewing the surveys each employee was satisfied with the current health and dental insurance plan. Dean Gibbs stated PEHP Health Insurance would be increasing 6.0% and Dental Insurance would be increasing 6.9%. Dean Gibbs reviewed different options for the health insurance plans under the HSA Summit Exclusive STAR Network, After further discussion from the

45 Board, Corey Foley makes the motion to approve PEHP Summit Exclusive STAR Network Option
46 2, Richard Jolley seconded and the motion passed with affirmative roll call vote by Randel Mills,
47 Nolan Jackson, Dave Hatch and Max Haslem.

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49 *Lift Station Update:*

50 Odor Control Submittal Approval:

51 Dean Gibbs stated Jeff Beckman representing Bowen Collins & Associates reviewed the design
52 Submittal, one item that needs to be reviewed with Integrity is the power supply breaker amperage.
53 Once the design submittal is finalized, Integrity will begin fabrication of the odor control unit.

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55 Re-Bid of Lift station Project Projected schedule:

56 Dean Gibbs stated he and Jeff Beckman representing Bowen Collins & Associates are finalizing
57 the Lift Station Project Re-Bid process, Dean stated the preliminary schedule would be advertising
58 for the Lift Station Project in 2-3 weeks, the pre-bid meeting in late May, bid Review in late June
59 and awarding the Lift Station Project in July.

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61 *Review Connections & Budget Report:*

62 Dean Gibbs reviewed the 2025 Connections & Budget reports.

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65 *Operations, Maintenance & Safety Update:*

66 Plant Operations: Dean Gibbs stated the operators are getting the sprinklers throughout the plant
67 operating and the utility water system in the Oxidation Ditch operating. Dean Gibbs stated Amiee
68 Peterson is currently creating a paperless filing system for the plant.

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71 Maintenance: Dean Gibbs stated some of the copper fuses were failing in the Headworks MCC
72 from low level H2S exposure over the past 24 years, the copper fuses were replaced and operating
73 correctly. Dean Gibbs stated the plant has had experienced high voltage alarms going off, he
74 traced the high voltage alarms from Rocky Mountain Power repairing the substation. Chatwin
75 Heating and Cooling installed all the new furnaces and AC condensers that were under contract for
76 replacement.

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78 Safety: Dean Gibbs stated that the monthly safety meeting was confined space entry. Dean Gibbs
79 stated that Richard Wallis does a great job with the safety meetings and that the topics are typically
80 related to safety concerns on an upcoming project.

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84 **Approval of New Vendors:**

85 No New Vendors for the month of April.

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87 **Approval of Bills:**

88 Corey Foley makes the motion to approve the monthly bills Richard Jolley seconded and the
89 motion passed with affirmative roll call vote by Nolan Jackson, Randel Mills, Dave Hatch, Max
90 Haslem.

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Adjourn Meeting:

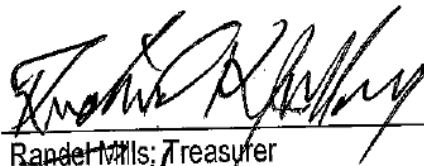
Randel Mills makes the motion to adjourn, Corey Foley seconded, and the motion carried with an affirmative vote Richard Jolley, Dave Hatch, Nolan Jackson and Max Haslem, the meeting adjourns at 6:07pm.




Max Haslem: Chairman

Date: April 23, 2025

Date Approved: May 13, 2025



Randel Mills: Treasurer


(Vice - chairman)