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4 MINUTES OF THE ASHLEY VALLEY SEWER MANAGEMENT BOARD
5 MEETING HELD
6 April 10, 2023
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9 **Regular Monthly Meeting**

10 This regular scheduled meeting was held Monday April 10, 2023 at 5:00 p.m. at the Vernal City
11 Office. Board Members present were Chairman Boyd Workman, Richard Jolley, Corey Foley,
12 Robert Jolley, Dave Everett and Nolan Jackson. Employees in attendance were Dean Gibbs and
13 Amiee Peterson.
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16 Chairman, Boyd Workman, called the meeting to order at 5:00 p.m.
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18 **Approval of 2023 Annual Meeting Minutes:**

19 Richard Jolley makes the motion to approve the March 13, 2023 Annual Meeting Minutes Corey
20 Foley seconded, and the motion passed with affirmative vote by Robert Jolley, Nolan Jackson,
21 Dave Everett and Boyd Workman.
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23 **Review & Approval March 13, 2023 Minutes:**

24 Corey Foley makes the motion to approve the March 13, 2023 Meeting Minutes
25 Dave Everett seconded, and the motion passed with affirmative vote by Richard Jolley, Nolan
26 Jackson, Robert Jolley and Boyd Workman.
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28 **Manager's Report:**

29 *Lift Station & 1500 South Update*

30 *Manhole inserts are installed on 1500 South:*

31 Dean Gibbs stated the remaining manhole inserts were installed on 1500 south. Dean Gibbs stated
32 the manhole inserts would be checked on a regular basis for maintenance.
33

34 *Bowen Collins working on Feasibility & Costs estimate to possibly replace forced main & LS with
35 an inverted syphon:*

36 Dean Gibbs stated he contacted Jeff Beckman representing Bowen Collins & Associates about the
37 feasibility & cost estimate for the possibility of replacing the forced main & LS with an inverted
38 syphon. Dean Gibbs stated that Jeff Beckman would discuss the syphon concept with the
39 engineering group within his office that specializes in siphons and pressure lines to ensure the
40 study would be cost effective.
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42 *Sewer Steering Committee Updates:*

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44 *F.O.G. Flyer:*

46 135 S 1500 E Manhole(s) Replacement, 335 S 1500 E Line Re-Route:
47 Dean Gibbs reviewed the manhole replacements at the locations of 135 S 1500 E and
48 335 S 1500 E, he explained the steering committee discussed rerouting some of the lines to
49 increase line capacity in the main sewer lines.
50 Extension of Ashley lift station discharge line:
51 Dean Gibbs stated the steering committee discussed extending some pressure lines at the Ashley
52 Valley Sewer Improvement District lift station to help with discharge for more capacity in the main
53 line, more discussion in the next steering committee. Dean Gibbs stated the steering committee
54 has numerous options for funding, he reviewed different options with the Board and would discuss
55 final details in upcoming steering committee meetings.
56 Review to update the sewer master plan, map and model:
57 Dean Gibbs stated the steering committee would like to update the sewer master plan, map and
58 model, he explained the funding for the project would qualify for a grant. Dean Gibbs stated the
59 final details for the funding of the project would be discussed in the next steering committee.
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61 Inflow, Infiltration, Run-off Update:
62 Dean Gibbs stated the plant has recorded treating 5 million gallons per day due to infiltration and
63 run-off, normal flow is recorded at 2.6-2.8 million gallons per day. Dean Gibbs stated the plant is
64 going to continue monitoring the sewer treatment system.
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66 Budget & Connections Review:
67 Dean Gibbs reviewed the budget & connections with the Board.
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69 Health & Dental Insurance Renewal:
70 Dean stated he received the new Health & Dental Insurance rates. Dean Gibbs stated the Health
71 Insurance renewal rates raised 4.5% and Dental Insurance renewal rates raised 1.7%. Corey
72 Foley makes the motion to approve the Health and Dental rates, Richard Jolley seconded, and the
73 motion passed with affirmative vote by Dave Everett, Nolan Jackson, Robert Jolley and Boyd
74 Workman.
75
76 Financials & Audit Updates:
77 Dean Gibbs stated all financial information were uploaded to the suralink folders for WSRP to
78 prepare the financials. Brandon Keyes representing WSRP have prepared the draft financials and
79 ready to send to the auditors, Sam and Linda Nay representing Eastern Utah CPA is the current
80 auditors and scheduled a field visit around May 1, 2023.
81
82
83 MWPP Report Review:
84 Dean Gibbs reviewed the MWPP Report with the Board. Richard Jolley makes the motion to
85 approve and adopt the MWPP Report, Dave Everett seconded, and the motion passed with
86 affirmative roll call vote by Nolan Jackson, Corey Foley, Robert Jolley and Boyd Workman.
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89 Upcoming Employee Training:
90 Dean Gibbs stated Mike Dofelmire and himself would be attending the WEAU Conference April 24-
91 28th, 2023 in St. George, UT.
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Approval of New Vendors:

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Dean Gibbs stated one New Vendors for the Month of April. The one new vendor is Larry H. Miller.

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Robert Jolley makes the motion to approve the one new vendor Larry H. Miller, Corey seconded,

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and the motion passed with affirmative vote by Dave Everett, Nolan Jackson, Richard Jolley and

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Boyd Workman.

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Approval of Bills:

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Robert Jolley makes the motion to approve the monthly bills, Nolan Jackson seconded, and the

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motion passed with affirmative roll call vote by Corey Foley, Dave Everett, Richard Jolley and Boyd

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Workman.

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Adjourn Meeting:

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Dave Everett makes the motion to adjourn, Robert Jolley seconded, and the motion carried with an

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affirmative vote by Richard Jolley, Corey Foley, Nolan Jackson and Boyd Workman and the

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meeting adjourns at 6:01 pm.

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Boyd Workman: Chairman

Dave Everett: Treasurer

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Boyd Workman: Chairman

Dave Everett: Treasurer

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Date: April 20, 2023

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Date Approved: May 8, 2023